

BUTTERWORTH 8

MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 2934

REGISTRATION OF COACHES APPLICATION RECEIVED ON DATE: _____

REGISTRATION OF COACHES

The purpose of this registration exercise is to ensure that all coaches are informed of and undertake to abide by the house rules governing the use of the facilities in Butterworth 8. All coaches shall indemnify the Management of Butterworth 8 against any damage/injury arising from the services they rendered in Butterworth 8.

Registration with the Management Office shall only facilitate your entry into Butterworth 8 Common Property.

Solicitation of clients for coaching lessons by way of placing notices or flyers in the letter boxes is strictly forbidden. The Management and the Security of Butterworth 8. reserves the right to refuse entry to any party or direct any party to leave the property of Butterworth 8, without assigning any reason.

PARTICULARS OF COACH / INSTRUCTOR

NAME : _____ NRIC / PASSPORT: _____

ADDRESS: _____

_____ Singapore _____

CONTACT NO.: (HP) _____ (H) _____ (O) _____

EMAIL ADDRESS: _____

APPLICATION FOR * COACH / INSTRUCTOR: (*please delete if not applicable)

*** SWIMMING / TENNIS / DANCE / OTHERS** _____

FREQUENCY OF LESSON: _____ COMMENCEMENT DATE: _____

SUBMISSION REQUIREMENT:

1. A photocopy of NRIC of coach
2. A photocopy of Coaches/Instructors certificate
3. Particulars of Students indicating their unit number, parent's name, contact no. and date and time of lesson
4. One colour passport-size photograph

BUTTERWORTH 8

MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 2934

Rules & Regulations

1. Coaching is only allowed for **RESIDENTS** of Butterworth 8 Condominium. Non- residents (including friends or relatives of residents) are strictly prohibited from joining any lessons conducted in the estate.
2. Subject to the observation and compliance of the estate house rules and by-laws at all times, registered coaches are allowed to conduct swimming, tennis lessons or any approved lessons in the estate period of one year for a fee of \$120 yearly or \$60 on a half-yearly basis. Coaches who wish to continue giving lessons after the said one year period is required to re-apply to the Management for approval.
3. All coaches have to submit their coaching schedule & student names before commencing the class.
4. At any one time coaches can coach up to a maximum of 3 (Three) persons.
5. The Management will not be responsible for any injury or death arising from coaching activities.
6. Only one (1) coaching session is allowed to be carried out at any one time.
7. Coaches and Trainees must be properly attired during training.
8. Coaches and Trainees must be properly attired in swimming apparels during the course of swimming lessons. Pyjamas can be used only for conducting swimming lessons i.e. survival classes, with the supervision of the swimming instructor. No board shorts are to be worn as part of swimming attire.
9. Coaching Hours:
Mondays – Fridays : 9:00am to 5:30pm
Saturdays : 9:00am to 1:00pm
Public Holidays : Strictly No Coaching
10. The Management may exercise its rights to stop the use of facilities by the Coaches without prior notice.
11. Coaches shall ensure that all precautionary safety measures are taken while conducting the lessons
12. Coaches are responsible to ensure students adhere to the rules & regulations on the usage of the swimming pool.
13. This registration is only valid for a period of **12 months** from the date of registration/ declaration
14. The Management must be notified when you cease lesson sessions in Butterworth 8
15. These rules and regulations are subject to revision at the sole discretion of the Management.
16. The coach/instructor must register at Guard House and surrender their Identity Cards in exchange for a Visitor Pass each time they enter the estate. Coaches who drive to the Estate must park their vehicles in the Visitors' car park lots.
17. The Management is not liable for any action, claim and liability for any injury, loss of life or damage to property however caused relating to or arising from your lesson sessions.
18. The Management reserves the right to revoke permission granted without assigning any reason whatsoever and such decision will be final and not subject to challenge
19. The coach/instructor is not allowed to use any of the facilities and must leave the estate when session is over.

BUTTERWORTH 8

MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 2934

20. Swimming lessons shall not be conducted in a manner that causes annoyance, disturbance or injury to other pool users.
21. The Management reserves the right to amend any Rules & Regulations as it deems necessary without giving prior notice.
22. Any coach who is in breach of the Rules and Regulation will be asked to leave at once and will be barred from Coaching in the Estate.
23. Coaches shall not assign their duties to another coach without the Management's prior approval.
24. Coaches are to submit the relevant licence and certificate together with this application form.

By signing this application form I/we expressly give consent to the management collecting, using & disclosing personal data provided in the form for the purposes of estate management and future communication related to this estate.

Applicant's Signature

Date

PARTICULARS OF STUDENTS

FOR THE MONTH OF YEAR

NAME OF COACH / INSTRUCTOR: _____

LESSON TYPE: _____

**** THE STUDENTS MUST BE RESIDENTS.**

S/N	NAME OF STUDENT	BLK & UNIT	CONTACT NO.	DATE & TIME OF LESSON
1				
2				
3				

BUTTERWORTH 8

MANAGEMENT CORPORATION STRATA TITLE PLAN NO. 2934

UNDERTAKING

1. I certify that the above information is true and correct.
2. I undertake to update the Management Corporation of any changes to the above information as and when it occurs.
3. I undertake to comply by the house rules governing the use of the facilities in Butterworth 8. I accept the right of the Management of Butterworth 8 to bar me from carrying out any business in Butterworth 8.
4. I understand that this registration shall not be construed as an acceptance of my services by the Management Corporation. I shall ensure all license/s, and any required approval by the relevant authorities shall be obtained prior to my provision of services in Butterworth 8.

COACH/INSTRUCTOR DECLARATION

I hereby read and understand the above Rules and Regulations and I agree to observe these Rules and Regulations if the application is accepted by the Management. I do also understand that the Management is not obliged to accept my application and the Management can withdraw the permission granted to me to conduct lessons in the estate if I do not comply with the Rules and Regulations or misconduct myself in anyway.

This is also to indemnify Butterworth 8 and the Management that I will be liable for any action, claim and liability for any injury, loss of life to myself and my students during the course of teaching/coaching in the premises.

By signing this application form I expressly give consent to the management of MCST 2934 collecting, using and disclosing personal data provided in the form for the purposes of estate management and the future communication on matters relating to this estate.

Signature and Name:

Date:

For Official Use

Payment

Amount Received: _____

Received By: _____

Cheque No: _____

Receipt No : _____

Please attach cheque image for cheque payment

Name of approving Officer: _____

Date of Approval: _____ **Approved/Not Approved**